

WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF JANUARY 2, 2007

The West Wendover City Council met for a regular meeting on January 2, 2007. The meeting was held at the West Wendover Library, Pilot Peak Room. Mayor Thaut presided.

Council Members Present: Roy Briggs, Emily Carter, Jamey Christie and Johnny Gorum

Council Members Absent: Jimmy Carter

Others Present: Corinne Copelan, Dixie Melville, Ron Supp, Kendra Follett, Pat Zamora, Devan Croasmun, Randall Soderquist, Claude Fratto, Leon Flinders, Brenda Flinders, Chris Buxton, Jeff Knudtson, LeRoy Lutes, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Thaut called the meeting to order at 7:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Thaut led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

Brenda Flinders wanted to thank Public Works for the excellent job they are doing. Brenda stated that on trash day the wind blew garbage into her yard and Public Works came and cleaned it up. Also Brenda appreciated the cleanup Public Works has done along Tibbets.

4. *APPROVAL OF THE MINUTES:

Council Member Christie had changes to the minutes of November 7, 2006, under Public Hearing, the changes are as follows:

"Discussion was had about possibly moving this project to a different location, maybe combining it with the Recreation District."

"Chris Melville stated that any projects that the public wants to bring up between now and December 5th can be brought up to see if they will qualify."

"It was discussed that CDBG does not cover transportation, and that when transportation was previously provided it was subsidized by the Casinos. Corinne Copelan stated that if the Council really saw how important transportation was to the citizen's maybe the city could work with casinos to subsidize a route. Council Member Christie stated that when the transportation services were discontinued before it was looked into and for the amount of people that were riding the bus a car could be purchased for each of the riders for the cost of the busing." Council Member Christie made the motion to approve the minutes of the regular meeting of November 7, 2006 with the changes as noted above and to forward the minutes of the regular meeting of November 21, 2006. The motion was seconded by Council Member Gorum and passed unanimously.

5. **PRESENTATION**

This item will be forwarded to the next meeting.

6. **CONSENT CALENDAR**

***a. Second Reading and Adoption of Ordinance #2006-06; An Ordinance Entitled an Ordinance Authorizing and Directing the Issuance of the City of West Wendover, Nevada, Sales Tax Revenue Interim Debenture, Series 2007 in Anticipation of the Receipt of Certain Funds and the Issuance and Sale of a Sales Tax Revenue Bond of the City Therefore; Providing the Form, Terms and Conditions of the Debenture, the Security Therefore, the Sale Thereof; Providing Other Details in Connection Therewith**

Kendra Follett, from Swendseid & Stern, the City's Bond Counsel, explained that the City received bids on December 13th, with the lowest bid from Bank of America. Kendra stated that Bank of America contacted Nevada State Bank Public Finance and informed them that they had not received credit approval for the loan. Kendra explained that the next lowest was from Wells Fargo. Kendra stated that some of the items in the ordinance had been changed from Bank of America information to Wells Fargo. Pat Zamora explained that the interest rate went from 3.84% with Bank of America to 4.65% with Wells Fargo. Pat explained that this loan is construction finance and the City would not have out for longer than 4 years. Discussion was had regarding changing parts of the ordinance between the 1st and 2nd reading, it was stated that as long as the ordinance is published and all open meeting laws are followed there should not be an issue. Corinne Copelan stated that item was not well advertised, because the City does not use the adjudicated newspaper that has boxes in the City. Chris Melville stated that the City does follow the law. Council Member Gorum asked why Bank of America pulled out of the financing. Pat Zamora explained that Bank of America had never done interim debenture loans in Nevada or with final security by USDA. Kendra stated that USDA-RD will not finance the construction portion of the project. Council Member Gorum asked if there was a cap for the interest rate. It was stated that there was no cap to the interest rate. Another change on page 23 had the Mayor as a voting member. Mayor Thaut reread the ordinance. Council Member Christie made the motion to adopt Ordinance #2006-06 an ordinance entitled an ordinance authorizing and directing the issuance of the City of West Wendover, Nevada, Sales Tax Revenue Interim Debenture, Series 2007 in anticipation of the receipt of certain funds and the issuance and sale of a sales tax revenue bond of the city thereof; providing the form, terms and conditions of the debenture, the security therefore, the sale thereof; providing other details in connection therewith, with the amendment to page 23 to remove the Mayor as a voting member. The motion was seconded by Council Member Briggs and passed unanimously.

***b. Discussion and Decision to Adopt Resolution #2007-01; A Resolution Establishing Two Bank Accounts for the West Wendover Municipal Court Pursuant to N.R.S. 354.609**

Leon Flinders explained that the resolution is to establish two accounts for the Court, with both the auditors and the new Judge wanting separate accounts. Leon stated that one account would be an operating account for all fines and administrative fees, the other account would be for unforfeited bail or other trust monies. Leon stated that once everything is audited the old account would be closed. Discussion was had regarding how the daily deposits would be handled if the bank was closed; it was stated that night deposit would be used. Discussion was had regarding giving online access to Leon Flinders to monitor the account only, not be able to access the money. Council Member Christie made the motion to adopt Resolution #2007-01, a resolution establishing two bank accounts for the West Wendover Municipal Court pursuant to N.R.S. 354.609. The motion was seconded by Council Member Briggs and passed unanimously.

7. **NEW BUSINESS**

***a. Discussion and Decision to Renew City's Annual Employee Health Insurance Program and Other Matters Appropriately Related Thereto**

Claude Fratto explained that there were two changes to the program, one being the coverage waiting period and the other to vision benefits. Claude stated that the recommendation was to renew with Sympson & Associates and not increase premiums to employees. General

discussion was had regarding the coverage waiting period changing from 1st of month following 30 days to 1st of month following hire date. Discussion was had regarding the premium amount not changing for the employee, and the amount the city contributes each pay period to end up with total contribution at end of year. Council Member E. Carter made the motion to renew City's annual employee health insurance program. The motion was seconded by Council Member Gorum and passed unanimously.

***b. Discussion and Decision to Approve Augmentation to Grant Fund for 2006 CDBG Project, Wendover Boulevard/Red Garter Pedestrian Safety**

Chris Melville explained that the City received \$100,000.00 grant from CDBG, had originally applied for \$150,000.00 but did not receive it. Chris stated that the grant fund would need to be adjusted, the City's cost is around \$113,000.00 but the project has not been bid out yet. Discussion was had regarding property owners possible help with the project. Council Member Christie made the motion to approve the augmentation to the grant fund for 2006 CDBG Project, Wendover Boulevard/Red Garter Pedestrian Safety in the amount of \$125,000.00. The motion was seconded by Council Member E. Carter and passed unanimously.

***c. Presentation of Selected Project for the Community Development Block Grant Program 2007, and Authorization for Staff to Prepare and Mayor to Execute Any Such Applications, Documents or Agreements as Necessary for the Selected Project**

Chris Melville gave a brief presentation of the selected ADA Accessibility for the City Hall Complex. Chris stated that the due date for the application is January 17th. Chris explained the cost for the different items of the project, they are as follows:

General building square footage, which accounts for hallways and those types of things to make sure designed appropriately, cost is \$45,000.00.

Site work, which includes curb cuts, ramps, parking, signage, and walking surfaces, cost is \$85,000.00.

Restroom accessories, cost is \$6,000.00.

Door hardware, includes the hardware on the doors, doors, levers, and auto door openers, cost is \$10,000.00.

Interior signs, Braille and symbols, cost is \$5,000.00.

Casework areas, extra space and accommodations in worker areas, cost is \$12,000.00.

Fire safety, horns and strobes for hearing and sighted impaired, cost is \$20,000.00

Elevator with a cost of \$200,000.00.

Chris Melville stated that the cost for the accessibility portions is \$383,000.00. The grant would probably not cover the whole amount but any funds received are an added benefit. Council Member Gorum made the motion to approve the selected project for the Community Development Block Grant Program 2007, authorization for staff to prepare and Mayor to execute any such applications, documents or agreements as necessary for the selected project. The motion was seconded by Council Member Briggs and passed unanimously.

8. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson stated the only thing to add to memo was to give the Mayor and Council the books for the National Incident Management System (NIMS). Jeff explained that the tests for NIMS must be taken and passed by everyone in the City in order to comply with a Presidential Order in order to keep Federal funding. A date would be set for the Council and Mayor to take the test at the next meeting when all Council Members were present. The memo stated that there are still problems getting new personnel, people will pick up

applications but not return them. The memo further stated that a class with the Clinic will be January 9th & 10th for treatment of radiological contaminated patients.

Police Chief – Ron Supp had nothing to add to memo, which stated that during the month of December the department responded to 375 calls for service, made 18 adult arrests, 0 juvenile arrests, served 3 arrest warrants, issued 70 citations, conducted 4 field interviews and served 36 civil papers. The memo further stated that staffing is still a challenge, Officer Phillips has completed FTO program and is on patrol solo. An offer of conditional employment has been extended to another individual with an expected start date of January 8, 2007. The department is still short two Officers in patrol, and Dispatch is short one now with another leaving at the end of January.

Police Department stats for 2006 are as follows:

Calls for service	5,271
Warrants served	103
Citations issued	1,067
Civil papers served	959
Adult arrests	245
Juvenile arrests	30
Field interviews	120

City Clerk/Records Officer – Anna Bartlome stated that she would hand out Financial Disclosure Statements and they were due by January 15th. A new contact list for Council, Mayor, and Department Heads would be completed soon.

Chief Financial Officer – Nothing.

Public Works Director – Nothing to add to memo, which stated that the administrative assistant position had been filled, Alison Gentry began work on December 26th. The memo further stated that the pump for the Injection Well had been pulled and the well would be videoed to determine if there were any problems. Shelton's is moving along with the Wendover Boulevard/Wells Avenue project, all of the straight curb and gutter is in and they are now working on the radiuses and conduit for the street lights. Wells Rural Electric has installed the street lights on Florence Way and they just have to pull some wire and put up some of the heads. The memo also stated that the Public Works crew has cleaned up various areas around the City, they would continue with this as well as maintaining what has been done.

City Manager – Chris Melville went through his memo, starting with the Nevada Rural Housing Initiative, the signed contract has been received with a closing date of March 15, 2007. Meeting will be set up with developers/contractors who would like to partner with the City to help meet the goals of the plan.

The advertisement for fees for animal licenses has gone out, and would also go out sometime this month to the Post Office Boxes. Chris Melville stated that the current staffing is as follows with Public Works and Administration full, and Police and Dispatch each short a couple of employees. The next meeting for the City Hall Complex would be January 9, 2007 at 7:00 p.m. at the Fire Station.

9. COMMUNICATIONS

Council Member Gorum stated that he would not be present at the January 9th meeting. Council Member Gorum had questions for Police and Fire concerning call numbers, Fire stated that numbers were higher but also included building inspection numbers. The Police stated that calls were up but citations are down due to being short in the Department. Council Member Gorum thanked Chris Melville for aerial view of the City. Council Member hoped everyone had great holidays.

Council Member Briggs asked if there had been any incidental checking done on Southern Xposure during the negotiating period. Ron Supp stated that there has been continued observation but no change in behavior. Mayor Thaut stated that she was pleased with the negotiations.

Council Member Christie stated that there is a Nevada League of Cities Board meeting on January 12, 2007. It will be the first meeting with the new Presidency. Council Member Christie mentioned an ongoing problem with people racing throughout the neighborhoods and if there was a proactive way to help get the public involved in reporting it. Discussion was had regarding getting people to sign citations, id vehicles and drivers. Council Member Christie also wanted to thank Public Works for picking up the trash.

Mayor Thaut asked that the Council stay for an attorney/client issue.

10. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims for January 2, 2007. The motion was seconded by Council Member Briggs and passed unanimously.

11. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a special meeting on January 9, 2007 at 7:00 p.m. at the West Wendover Fire Station. The next regular meeting is January 16, 2007 at 7:00 p.m. at the West Wendover Library, Pilot Peak Room.

Mayor Thaut stated that on January 13, 2007 the West Wendover Wolverines are playing in the Delta Center, and she may put something on the agenda to get a bus to take the students to the game.

Council Member Christie made the motion to adjourn at 8:10 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer