



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES FOR THE REGULAR MEETING OF JANUARY 4, 2011

The West Wendover City Council met for a regular meeting on January 4, 2011. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Izzy Gutierrez

Others Present: Corinne Copelan, Jim Petersen, Dixie Melville, Kris Andersen, Nancy Green, Sondra Schmidt, Bryce Kimber, Aleta Kimber, Ron Supp, Lisa Supp, Jeff Knudtson, Danny Kim, Bob Loncar, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Andersen led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

Jim Petersen, Wendover Airport Manager, thanked the City of West Wendover and the 1% Advisory Committee for their support of the 2010 Air Show. Jim explained that it had been one of the most successful shows with approximately 7,500 people attending. Jim further stated that \$20,000.00 was raised to be used for the restoration of the Enola Gay Hanger. Jim stated the next Air Show would be June 25, 2011; it was earlier in the year so not to conflict with the Air Show at Hill Air Force Base.

4. *APPROVAL OF THE MINUTES:

Council Member Briggs had some changes to the minutes of December 7, 2010.

Under New Business the changes are as follows:

Item c: *“Ron Supp explained that during a review of some contracts and agreements, the agreement with Wendover Ambulance was signed in 2002 with the dispatch fees set at \$216.00 per month.”*

“General discussion was had regarding the potential fee increase and whether the increase should be on a graduated scale, if the ambulance fees have increased over the last eight years, how rates are determined and that it is easier to subsidize non-profit organizations such as the clinic than a for profit business.”

Council Member Briggs had some changes to the minutes of December 21, 2010.

Under New Business the changes are as follows:

Item f: *“If the changes are not made to include liquor licenses and business licenses the FBI will no longer conduct the on investigation those applications.”*

Council Member Carter had some changes to the minutes of December 21, 2010.

Under New Business the changes are as follows:

Item c: *“Council Member Gutierrez stated that it had been so long since the agreement had been looked at and hopefully this can be avoided in the future.”*

Council Member Gorum made the motion to approve the minutes of the regular meeting of December 7, 2010 and the minutes of the regular meeting of December 21, 2010 with the changes as noted above. The motion was seconded by Council Member Carter and passed unanimously.

5. PRESENTATION

Presentation by Fire Chief

Jeff Knudtson presented some of the equipment that the City was able to receive because of the Department of Energy (DOE). Over the past year approximately \$194,000.00 worth of equipment had been purchased, which included two new Polaris's, twenty new sets of turnouts and replaced seventeen air packs.

6. OLD BUSINESS

*a. Discussion and Decision to Approve and Authorize Staff to Prepare and Mayor Pro-tem to Execute Any and All Documents for the Welcome Center Agreement with Nevada Department of Transportation and Other Matters Appropriately Related Thereto

Chris Melville explained that the agreement is now in review with Nevada Department of Transportation Legal Counsel. Some of the changes include that the agreement is now a four year agreement, the restrooms will be available during hours of operation (not sunrise to sunset), NDOT will maintain parking lot and sidewalk integrity, and that reimbursement rate for janitorial service provided by the City has been increased. Council Member Gorum made the motion to approve and authorize staff to prepare and Mayor Pro-tem to execute any and all documents for the Welcome Center Agreement with Nevada Department of Transportation. The motion was seconded by Council Member Briggs and passed unanimously.

7. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson had nothing to add to memo, which listed equipment (Polaris's, turnouts and air packs) received from Department of Energy (DOE). The memo also stated that there are three projects waiting to be completed with this years DOE funding and two projects to be completed with next years DOE funding.

The department responded to the following incidents from January 1, 2010 to December 28, 2010.

Fires	23
Overpressure rupture, explosion, overheat – no fire	2
Rescue and Emergency Medical Service	234
Hazardous Condition – No Fire	10
Service Call	122
Good Intent Call	35
False Alarm and False Call	16
Severe Weather and Natural Disaster	0
Special Incident Type	57

Police Chief – Ron Supp had nothing to add to memo, which stated that backgrounds have been completed for the Reserve Police Officer Program. The first training for that program

will begin on January 5, 2011. The Domestic Violence Advocate position is back out for advertisement.

The department responded to the following for the month of December.

	December
Calls for Service	586
Adult Arrests	16
Warrants Served	9
Juvenile Arrests	0
Citations Issued	134
Transports	11
Field Interviews	0
Civil Papers Served	48

City Clerk/Records Officer – Anna Bartlome stated for those elected and appointed officials that have not turned in their Financial Disclosure forms they are due by January 15th.

Chief Financial Officer – Sondra Schmidt had nothing to add to memo, which stated that she and the auditors certified and submitted the various audit documents to the Office of Management and Budget. Copies of the 2010 annual audit have been sent to the various financial institutes and government agencies. The upcoming calendar of events and budget forms should be received by mid-January with a calendar distributed to Mayor, Council and Department Heads. The Consolidated Taxes received for the month of October was up 10% over last year's amount for the same month.

Public Works Director – Bryce Kimber had nothing to add to memo, which stated that the department has been busy trying to keep up with snow removal. The department had done shoulder work on the south side of Florence Way in order to help keep the edge from coming apart. Over the past month there have been two water leaks and numerous frozen water pipes. There have been some freezing issues in one of the buildings at the Waste Water Plant, which caused the sludge pump and part of the sludge line to freeze up. There is now some temporary heat in the building until the problem can be fixed.

City Manager – Chris Melville had nothing to add to memo, which stated that the certification of engineering has been provided for the clinic remodel. The design is being finalized for the Public Works building with bidding to take place sometime after the first of the year. Bid opening occurred on December 22, 2010 for the Waste Water Phase 2 project; ten bids had been received on the project. The N. Gene L. Jones Way Sidewalk Project is approximately 97% complete with just the guard railing on the east portion of the sidewalk remaining. The contractor for the City Hall Solar Project is still continuing on obtaining their Nevada contractors license and there is still a preconstruction meeting to be held the end of January. The repairs to Wendover Will are still proceeding. The new map for floodplain program is now being published and will wrap up after January. Fronteer has wrapped up drilling of the new pump test well and will begin the pump test the week of January 3rd.

8. COMMUNICATIONS

Council Member Gutierrez stated that after the last meeting some concerned citizens came to him about the Wendover Boulevard Enhancement Project selected for CDBG. The citizens felt that the RTC funds to be used for the project had been misrepresented. Council Member Gutierrez stated that he had brought the concerns to the Mayor's attention. Mayor Andersen stated that he had discussed it with Chris Melville who explained that when the City applied for the Wendover Boulevard Enhancement project with Nevada Department of Transportation the RTC funds had been pledged specifically for that project.

9. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims for January 4, 2011. The motion was seconded by Council Member Briggs and passed unanimously.

10. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on January 18, 2011 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Carter made the motion to

adjourn at 7:15 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer