



## CITY OF WEST WENDOVER

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### WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF FEBRUARY 17, 2009

The West Wendover City Council met for a regular meeting on February 17, 2009. The meeting was held at the West Wendover Library, Pilot Peak Room. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Alan Rowley II

Others Present: Arieh Copelan, Bryce Kimber, Brent Tippetts, Corey King, Mike DuBose, Evan Grimsdell, Stephanie Carsrud, Jeff Knudtson, Scott Weyland, Reese Melville, Mauricio Cuellar, Sondra Schmidt, Aleta Kimber and Anna Bartlome

The following proceedings were had.

**1. CALL TO ORDER AND ROLL CALL**

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

**2. PLEDGE OF ALLEGIANCE**

Mayor Andersen led those present in the Pledge of Allegiance.

**3. COMMENTS FROM THE GENERAL PUBLIC:**

None offered or received.

**4. \*APPROVAL OF THE MINUTES:**

Council Member Blake had a change to the minutes of February 3, 2009.

Under Business the change is as follows:

Item a: *“Chris explained that due to the price of this change order he went back to the architects on the wainscoting to have them match a paint color instead.”*

Council Member Carter had a change to the minutes of February 3, 2009.

Under Department Updates the change is as follows:

Public Works Director: *“Work has been done on the residential garbage truck including taking the compactor out and put new rollers on it, cutting off some of the worn out metal and welding new metal on.”*

Council Member Carter made the motion to approve the minutes of the regular meeting of February 3, 2009 with the changes as noted above. The motion was seconded by Council Member Rowley II and passed unanimously.

**5. PRESENTATION**

**2008 State of the Court Report and Outline of 2009 Projects – Stephanie Carsrud**

Stephanie Carsrud gave a presentation of the State of the Court Report and an outline of future projects. Stephanie explained that the presentation would include the 2008 caseload,

website, credit card processing, the National Center for State Court Standards, 2009 preview would include collections, self help center for the new City Hall, online calendar, online payments, high school work credit program and the plan for the next five years. Stephanie explained that caseload for the municipal court for the last year. Stephanie stated that in August of 2008 the website went online and is one of two courts in Elko County with a website. The website includes forms and a frequently asked questions section. The court is now able to take credit card payments. Stephanie explained how the National Center for State Courts standards can be implemented, then taking the results and improving on them. The goal for 2009 is to set up a collections process and to start a self help center. Also to be added in 2009 is an online calendar and the ability to take online payments. Stephanie stated that they are currently awaiting approval from the Elko County School District for the high school work program. The five year strategic plan included implementing all of the National Center for Court Standards, long term collection operations and long term self help center.

## **6. CONSENT CALENDAR**

### **\*a. Second Reading and Adoption of Ordinance #2009-03, an Ordinance Amending Title 3, Chapter 3, of the West Wendover City Code Entitled "Tax on Transient Lodging" by Revising Portions of Subsection 3-3-9B Entitled "Penalties and Interest Charged," to Change the Amount of Penalties Due if Delinquency Occurs**

Mayor Andersen read the above entitled ordinance. Council Member Carter made the motion to adopt Ordinance #2009-03, an ordinance amending Title 3, Chapter 3, of the West Wendover City Code entitled "Tax on Transient Lodging" by revising portions of subsection 3-3-9B entitled "Penalties and Interest Charged," to change the amount of penalties due if delinquency occurs. The motion was seconded by Council Member Briggs and passed unanimously.

### **\*b. Second Reading and Adoption of Ordinance #2009-04, an Ordinance Amending Title 8, Chapter 5A, Section 5 (E) 11, of the West Wendover City Code Entitled "Design Standards and Zoning for Mobile Homes, Manufactured Homes, and Factory-Built Homes as Single-Family Residences," by Changing Certain Requirements and Limitations for the Construction, Reconstruction or Replacement of Mobile Homes, Manufactured Homes and Factory-Built Homes as Single Family Residences**

Mayor Andersen read the above entitled ordinance. Council Member Blake made the motion to adopt Ordinance #2009-04, an ordinance amending Title 8, Chapter 5A, Section 5 (E) 11, of the West Wendover City Code entitled "Design Standards and Zoning for Mobile Homes, Manufactured Homes, and Factory-Built Homes as Single-Family Residences," by changing certain requirements and limitations for the construction, reconstruction or replacement of mobile homes, manufactured homes and factory-built homes as single family residences. The motion was seconded by Council Member Briggs and passed unanimously.

## **7. NEW BUSINESS**

### **\*a. Discussion and Decision to Approve Change Order Increasing the Amount of Attic Insulation for the Government Complex and Other Matters Appropriately Related Thereto**

Jeff Knudtson explained that this change order has to do with the amount of insulation in the attic, which is currently at R19 and was requesting changing to R38. Brent Tippetts explained that R19 insulation had been placed in the plans after the revisions were made. Brent explained that at a minimum R30 insulation should be used and there would be a ten year payback. Council Member Gorum made the motion to approve the change order increasing the amount of attic insulation for the Government Complex to R38. The motion was seconded by Council Member Blake and passed unanimously.

### **\*b. Discussion and Decision to Approve Change Order for Electronic Door Locks/Card Readers for the Government Complex and Other Matters Appropriately Related Thereto**

Jeff Knudtson explained that electronic locks and card readers had been added to some doors but there were a few other doors that needed to have this system added. General discussion was had regarding the cost of re-keying the various buildings, security issues, and the benefit for having the electronic locks and card readers. Council Member Blake made the motion to

approve the change order for electronic door locks/card readers for the Government Complex. The motion was seconded by Council Member Briggs and passed unanimously.

**8. OLD BUSINESS**

**\*a. Discussion and Decision to Approve as to Form the Agreement with Generation 2000 (dba Needlepoint Mobile Home Park) with Regard to the Conversion of the Needlepoint Mobile Home Park from Only Master Water Meters to Individual Water Meters and Related Conversion of Water, Sewer and Garbage Utility Accounts and Authorize Mayor to Execute Such Agreement and Other Matters Appropriately Related Thereto**

Bryce Kimber explained that the contract has been reviewed by legal counsel. Bryce stated that the start date should probably be changed to April 1, 2009. General discussion was had regarding the start date for the agreement, when meters are read and bills go out, and to have the installation of the meters accepted by the Public Works Director. Council Member Gorum made the motion to approve as to form the agreement with Generation 2000 (dba Needlepoint Mobile Home Park) with regard to the conversion of the Needlepoint Mobile Home Park from only master water meters to individual water and related conversion of water, sewer and garbage utility accounts with the condition of final review by Public Works Director on meter installation, to change the date from March 1, 2009 to April 1, 2009 and to authorize the Mayor to execute such agreement. The motion was seconded by Council Member Rowley II and passed unanimously.

**9. COMMUNICATIONS**

Council Member Gorum explained that at the Recreation District meeting it was discussed to purchase a slide for the swimming pool and the Easter egg hunt was planned. Council Member Gorum stated that the new recreation center that is being planned is running in to some hurdles due to the current economic situation.

Council Member Briggs explained that at the Wendover Utah City Council meeting they expressed an interest in joining in on the annual tree giveaway, possibly doing it at the same time. Council Member Briggs stated that at the Wendover Utah City Council meeting scheduled for February 18, 2009 the settlement agreement was to be discussed.

Sondra Schmidt explained that she had briefly reviewed the budget estimates had come in, and it looked like fuel tax was down and property tax was up.

**10. \*APPROVAL OF THE CLAIMS:**

Council Member Gorum made the motion to approve the claims for February 17, 2009 and January hand checks. The motion was seconded by Council Member Carter and passed unanimously.

**11. \*NEXT MEETING DATE AND ADJOURNMENT**

The next meeting date is March 3, 2009 at 7:00 p.m. at the West Wendover Library, Pilot Peak Room. Council Member Carter made the motion to adjourn at 7:45 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome  
City Clerk/Records Officer