



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF AUGUST 2, 2011

The West Wendover City Council met for a regular meeting on August 2, 2011. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Pro-tem Carter presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Izzy Gutierrez

Others Present: Dixie Melville, Toni Corona, Dave Wiskerchen, Bobbi Bostock, Jeff Knudtson, Ameer Eakins, Bryce Kimber, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem Carter called the meeting to order at 7:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-tem Carter led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

None offered or received.

4. *APPROVAL OF THE MINUTES:

Council Member Gorum made the motion to approve the minutes of the regular meeting of July 19, 2011 and the minutes of the special meeting of July 20, 2011. The motion was seconded by Council Member Briggs and passed unanimously.

5. CONSENT CALENDAR

***a. Discussion and Decision to Adopt Resolution #2011-16; A Resolution of the City Council of West Wendover, Nevada Providing for the Transfer of the City's 2011 Private Activity Bond Cap to the Nevada Rural Housing Authority; and Other Matters Appropriately Related Thereto**

Chris Melville explained that this resolution is similar to what has been adopted over the previous years. The resolution allows the City to provide the unused bond cap to Nevada Rural Housing to use to promote housing projects. Council Member Blake made the motion to adopt Resolution #2011-16; a resolution of the City Council of West Wendover, Nevada providing for the transfer of the City's 2011 Private Activity Bond Cap to Nevada Rural Housing Authority. The motion was seconded by Council Member Briggs and passed unanimously.

6. NEW BUSINESS

***a. Discussion and Decision with Regard to Chief Financial Officer Recruitment and Other Matters Appropriately Related Thereto**

Chris Melville explained that the applicant had not accepted the position of Chief Financial Officer. Chris stated that after discussions with the recruiter it was suggested that the starting wage for that position be

increased. It was stated that the starting wage scale for the Chief Financial Officer had not been adjusted since 2003. Council Member Gorum stated that he had discussed with some citizens the possibility of a wage scale increase in order to attract a qualified person for the position; most of them understood the increase was needed. Council Member Gorum also stated that those citizens had been against offering a moving allowance or stipend. Council Member Gutierrez stated his concerns with asking the employees to take a pay cut and then hiring a Chief Financial Officer with a raise. Council Member Gorum stated that from 2003 through 2010 the employees have had a twenty and one-half percent (20 ½%) increase in starting wage scale and that the longevity pay had been increased but the CFO did not have that same increase. Council Member Briggs stated that the qualifications required for the position could be looked at but that he did not want to lower the requirements and increase the pay. Chris explained that for comparison he provided various qualifications and wages for Chief Financial Officers, Treasurers and Finance Directors for Nevada and Utah; and that the average wage was \$95,000.00. Council Member Blake stated that he does not want to lower the qualifications but feels that wage should be increased due to the importance of the position. General discussion was had regarding whether the starting wage scale for the Chief Financial Officer should be increased, whether or not to offer a stipend, and if the qualifications for the position should be changed. Council Member Carter stated that the closer the starting wage is to \$80,000.00 the more likely it is that we will get a qualified person. Council Member Gorum made a motion to prepare an ordinance to adjust the City Code 1-16 in regards to the Chief Financial Officer with a modified starting wage adjustment of 15%. The motion was seconded by Council Member Blake. Council Member Gorum remade his motion to prepare an ordinance to adjust City Code 1-16 in regards to the Chief Financial Officer position with a modified starting wage adjustment of 15%, and to authorize the City Manager to proceed immediately with the continued recruiting efforts for the CFO position in conjunction with Bob Murray & Associates. The motion was seconded by Council Member Blake and passed. Council Member Gutierrez voted nay.

Chris explained that the wage scale would be adjusted by 15% and that the scale could be used when making an offer to an applicant. Chris explained that the ordinance would be on the next regular agenda for first reading and filing.

***b. Discussion and Decision to Authorize the City Manager to Proceed with Filing of an Application for the Small Community Air Service Development Program and Other Matters Appropriately Related Thereto**

Chris Melville explained that the grant received for the initial study for potential air service is now being completed and that he would like to apply for the actual subsidy for the airline. Chris explained that the grant would provide funds to be matched, and that the grant funds would be used to subsidize the seats on the aircraft to get the scheduled service going. The communities involved would be West Wendover, Wendover Utah and Elko with the possibility of Ely. The grant is million dollars for two years and would require \$100,000.00 match. The match could be made up of landing fees, cash, in-kind and tourist grants. Chris explained that the grant would be used to subsidize the seats and that tickets could be pre-purchased. Council Member Blake made the motion to authorize the City Manager to proceed with the filing of an application for the Small Community Air Service Development Program. The motion was seconded by Council Member Briggs and passed unanimously.

7. OLD BUSINESS

***a. Discussion and Decision Regarding Change Order #1 for EECBG City Hall Solar Project and Other Matters Appropriately Related Thereto**

Chris Melville asked that this item be forwarded to the next meeting. Chris explained that a walkthrough has been done and a punch list created. The array has been turned on and is producing between 38 and 42 kilowatts a day. Council Member Blake made the motion to forward this item to the next meeting. The motion was seconded by Council Member Briggs and passed unanimously.

8. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson had nothing to add to the memo, which stated there have only been a couple of fires in our area located at Pilot Valley that were then taken over by Nevada Division of Forestry and BLM. The Waste Water Phase 2 project is very close to on schedule and the department's involvement for inspections will increase as the project moves forward. The annual inspections of sprinkler systems for the casinos and some of the smaller businesses have begun.

The department responded to the following incidents from January 1, 2011 to July 28, 2011.

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| Fires | 12 |
| Overpressure rupture, explosion, overheat – no fire | 0 |
| Rescue and Emergency Medical Service | 128 |
| Hazardous Condition – No Fire | 4 |
| Service Call | 31 |
| Good Intent Call | 19 |
| False Alarm and False Call | 5 |
| Severe Weather and Natural Disaster | 0 |
| Special Incident Type | 39 |

Police Chief – Nothing to report.

City Clerk/Records Officer – Nothing to report.

Chief Financial Officer

Public Works Director – Bryce Kimber had nothing to add to the memo, which stated that the department helped with the set up and cleanup of July 4th. The landscape crew has also been weeding and putting a second round of fertilizer on all the grass. The Honor Camp has been at the landfill for litter pickup both inside and outside of the property. Residential cans have been delivered to the CMARZ Horizon mobile Home Park as per the new agreement. The residential garbage truck has had the holes in the body repaired. The roll off truck has been busy with the various construction containers. Due to some issues with the meter reading equipment the meters had be read by hand which took a few days longer to complete. The meter reading hand held equipment is being sent in for repairs and will hopefully be fixed before the next month’s meter reading. There had been two water leaks over the past month, one on Elko Avenue and the other on Michael Street. There have been some issues with the Utah lift station where both the contactors for the pumps malfunctioned. Electro Power evaluated the panel and will come and install two new contactors, remove the air conditioning unit and install a circulation fan at the Utah lift station. On July 4th there had been a sewer plug on Mesa Street which has been fixed. RW Tapping did repairs to the altitude valve and the main pressure reducing valve in the vault of the land tank, and both are now working well. The Waste Water Phase 2 project is moving along very well. The contractors have formed, poured and striped the inner walls of the membrane basin. The outside underground utilities are almost complete. The electricians are installing conduit and conduit sleeves for all of the power inside of the building.

City Manager – Chris Melville stated that the ballot for the Wells Rural Electric Company Board of Directors is currently out and due by August 17th. Discussion was had regarding the candidates for the WREC Board of Directors, the training and classes that the members receive to serve on the board. Chris stated that the consolidated taxes continue to be positive. Chris also showed the Council the new design for business cards; the old stock that had been used has run out.

The memo stated that on July 26th a final walkthrough inspection for the EECBG City Hall Solar Project was completed and a substantial completion letter has been issued to Intermountain Wind & Solar. A punch list for the solar project was issued at the same time and must be completed before final acceptance. The CDBG funding for the Wendover Boulevard Enhancement Phase 1 is now in place and the landscape plan will be placed on a future agenda for approval. McDonalds will be doing a facelift remodel of their facility in the coming months.

9. COMMUNICATIONS

No communications offered.

10. *APPROVAL OF THE CLAIMS:

Council Member Blake made the motion to approve the claims for August 2, 2011. The motion was seconded by Council Member Briggs and passed unanimously.

11. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on August 16, 2011 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Blake made the motion to adjourn at 7:35 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer