

**WEST WENDOVER CITY COUNCIL MINUTES OF THE
REGULAR MEETING ON SEPTEMBER 6, 2005**

The West Wendover City Council met for a regular meeting on September 6, 2005. The meeting was held at the West Wendover Library, Pilot Peak Room. Mayor Thaut presided.

Council Members Present: Jimmy Carter, Mike Gunter, Mike Miera, Jamey Reilly and Viola Troyan

Others Present: Michelle Blake, Claude Fratto, Ron Supp, Dixie Melville, Arlen Hallbacka, Corinne Copelan, Annette Slagowski, Jeff Knudtson, Bryce Kimber, Suzan Erickson, Laura Grant, Cassie Fratto, Leon Flinders, Brenda Flinders, Sandi Gunter, Kerry Robinson, Val Nance, Cheryl Nance, Beverly Goheen, Alan Sharp, Deeanna Croasmun, Chris Melville and Anna Bartlome

The following proceedings were had.

1. **CALL TO ORDER AND ROLL CALL**
Mayor Thaut called the meeting to order at 7:00 p.m. All those present and excused are noted above.
2. **PLEDGE OF ALLEGIANCE**
Mayor Thaut led those present in the Pledge of Allegiance.
3. **COMMENTS FROM THE GENERAL PUBLIC:**
None offered or received.
4. ***APPROVAL OF THE MINUTES:**
Council Member Reilly made the motion to approve the minutes of the regular meeting on August 2, 2005 and forward the minutes of August 16, 2005. The motion was seconded by Council Member Miera and passed unanimously.
5. **APPOINTMENT OF OFFICE**
***Appointment by Mayor to Fill the Vacancy in the Office of the Public Works Director Under City Code 1-17-3 and Decision of the City Council to Consent and Ratify Such Appointment**
Mayor Thaut appointed Bryce Kimber to the position of Public Works Director. Council Member Reilly made a motion to consent and ratify the appointment of Bryce Kimber to the position of Public Works Director. The motion was seconded by Council Member Miera and passed unanimously.
6. **CONSENT CALENDAR**
***a. Discussion and Decision to Adopt Resolution #2005-17; A Resolution Setting Forth the Salary of the Filled Vacancy of the Public Works Director Under City Code 1-17-4**
Mayor Thaut read the above entitled resolution up to the setting of the salary. Council Member Troyan made the motion to set the salary for the Public Works Director at step 11, which is \$61,898.00 a year, \$29.76 per hour. The motion was seconded by Council Member Reilly and passed unanimously.

Mayor Thaut finished reading the above entitled resolution with the salary as stated above. Council Member Reilly made the motion to adopt Resolution #2005-17; a resolution setting forth the salary of the filled vacancy of the Public Works Director under City Code 1-17-4. The motion was seconded by Council Member Troyan and passed unanimously.

7. **PRESENTATION**

Swearing In/Oath of Office to be Taken, Public Works Director, City of West Wendover
Judge Laura Grant swore in Bryce Kimber and gave the oath of office for the Public Works Director.

8. **NEW BUSINESS**

***a. Discussion Regarding Park Conditions at Needle Point Trailer Park and Other Matters Appropriately Related Thereto**

Mayor Thaut explained that on August 23, 2005 the water had been turned off at Needle Point Trailer Park and was off most of the day. Alan Sharp explained that the Wendover Nugget had received a call that there was a broken line, when trying to fix the line there was a hard time getting to leak, and the water was off until approximately 8 p.m. General discussion was had regarding the handling of that water leak and future leaks, and how tenets would be notified that the water would be shut off. No action information only.

***b. Discussion and Decision Regarding West Wendover Elementary 21st Century After School Program, Possible Donation and/or Sponsorship of Program and Other Matters Appropriately Related Thereto**

Michelle Blake explained the 21st Century After School grant, the grant is a 5 year program, and receives a \$100,000.00 a year for 3 years, then the funds decrease after that. Michelle updated what happened last year and the goals for the current year. Michelle stated that last year it was new, the program was understaffed, and it serviced 128 kids with 5 teachers. Michelle stated that every Wednesday the teachers meet to discuss what is working and what is not working, also they do pacing schedules, which aligns the curriculum from the day school to the after school program.

Agenda taken out of order, Public Hearing heard next. See below.

Michelle Blake explained that one thing that would be added to the program is field trips; the field trips will coordinate with the curriculum taught in the program. Michelle explained that volunteers are needed to help with the program. General discussion was had regarding the 21st Century After School program, the benefits of the program, what the program needs this year and future years, and submitting information for the budget hearings to plan for future years. Council Member Reilly made the motion to table this item and bring back with ideas on how to help. The motion was seconded by Council Member Troyan and passed unanimously.

***c. Discussion and Decision to Award the Bid for Butte Street Paving Project and Other Matters Appropriately Related Thereto**

Bryce Kimber stated that there was two bids received, one from Staker & Parson Company and the other one from Granite Construction Company. Bryce recommended awarding the bid to Staker & Parson Company in the amount of \$37,230.00. Council Member Reilly made the motion to award the bid for the Butte Street Paving Project to Staker & Parson Company in the amount of \$37,230.00. The motion was seconded by Council Member Troyan and passed unanimously.

***d. Discussion and Decision to Award the Bid for a Hydraulic Hook Retrieval Roll Off System and Other Matters Appropriately Relate Thereto**

Bryce Kimber stated that only one bid was received and would like to table due to budget questions. Council Member Miera made the motion to table this item. The motion was seconded by Council Member Gunter and passed unanimously.

***e. Discussion and Decision to Award the Bid for an Used Motor Grader and Other Matters Appropriately Related Thereto**

Bryce Kimber stated that two bids were received and would like to review the bids due to them being so far apart in price. Council Member Reilly made the motion to forward this item to the next meeting. The motion was seconded by Council Member Carter and passed unanimously.

***f. Discussion and Decision for Approval for Councilwoman Troyan to Attend the Nevada Public Agency Insurance Pool Loss Control Retreat in Winnemucca Nevada on September 25-26, 2005 and Other Matters Appropriately Related Thereto**

No action due to the retreat being canceled.

9. PUBLIC HEARING

1) **NOTICE**, is hereby given that the City Council of the City of West Wendover, State of Nevada, will hold a public hearing at a regular meeting to be held on **September 6, 2005 at 7:30 p.m.** in the West Wendover Library, Pilot Peak Room, located at 590 Camper Drive. The purpose of this hearing is to consider a home occupation permit.

DESCRIPTION:

Home Occupation Permit: Rick Davidson / Rick's Mr. Tow

- 1) **Vehicle Towing Office (filling, faxing, telephone and computer use only). Parking and/or use of large tow vehicles at this property will be prohibited.**

The property description is: Lot # 25, as shown on the Official Plat of West Wendover Highlands, Unit No. 4, as filed in the Office of the Elko County Recorder, and situated in Section 17, Township 33 North, Range 70 East, M.D.B. & M. , Elko County, Nevada. Located at 2432 W. Laguna Drive, West Wendover, Nevada 89883.

Mayor Thaut closed the regular portion of the meeting and opened the public hearing portion of the meeting.

Bob Durham stated that he has no problem with a business working out of the home, but concerned for all the children who live in the area if traffic increases. Chris Melville explained that it would increase traffic and has in the past when the business has been operated from the home. Mayor Thaut read the three letters received into the record (see attached). The letters were concerned with the noise, hours of operation, and the use of the large tow vehicles from the residence.

There being no further comment Mayor Thaut closed the public hearing portion of the meeting and opened the regular portion of the meeting.

***Discussion and Decision Regarding Proposed Approval or Denial of Home Occupation Permit Located at 2432 W. Laguna Drive**

Council Member Miera made the motion to deny the Home Occupation Permit located at 2432 W. Laguna Drive. The motion was seconded by Council Member Carter and passed unanimously.

10. DEPARTMENT UPDATES

Fire Chief – Not present at time of agenda item.

Jeff Knudtson explained the grant that had been received from FEMA for the Fire Simulation Trailer that would train personnel on structure fires. The grant is for \$362,270.00 with the City's portion being \$18,113.50.

Police Chief – Ron Supp had nothing to add to memo, which stated that during the month of August there was 445 calls for service, 19 adult arrests, 3 juvenile arrests, 13 arrest warrants, 80 citations, 14 field interviews and 61 civil papers served. The memo further stated that Joel Torres had been hired as the new police officer and was currently undergoing field training. The memo continued to state that the department had taken delivery of the new police vehicles, and some new equipment (radar units, cages and cameras) had been ordered for some of the existing units.

City Clerk/Records Officer – Nothing.

Chief Financial Officer – Leon Flinders stated that the annual audit would begin on September 12, 2005, and remind everyone of the employee picnic on September 7, 2005.

Back to Fire Chief, see above.

Public Works Director – Bryce Kimber had nothing to add to memo, which stated that work on the pipeline along Wendover Boulevard would continue when the street projects were completed. The memo further stated that a lot of garbage was being taken in due to the construction at Montego Bay, some bearings on the feed belt to the big vessel had to be replaced at the compost building, and the reuse is running fairly smoothly considering the age of the plant.

City Manager – Chris Melville reminded everyone of the summer party on Wednesday, September 7, 2005, the picnic will still be held at the swimming pool even though the heater had broke. Chris explained that the Notice to Proceed for Pueblo Boulevard is available for the Mayors signature and should be finished 90 days from today. Florence Way will start in approximately two to three weeks, and Butte Street is ongoing. The Credit Union Project is underway. Chris explained that Lars Pedersen project is just waiting on the engineers to finish the drawings. Chris stated that he would be on vacation at the end of the month.

11. COMMUNICATIONS

Mayor Thaut stated that she would continue to update everyone on the mock disaster. Jeff Knudtson stated that the Council should be receiving the Federal Emergency Managements class on NIMS; they will be receiving the book and taking a test. Everyone working for the City would need to take the test and be compliant in order for the City to continue to receive grant funding.

12. *APPROVAL OF THE CLAIMS:

Council Member Reilly made the motion to approve the claims for September 6, 2005, July hand checks and August hand checks. The motion was seconded by Council Member Carter and passed unanimously.

13. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on September 20, 2005 at 7:00 p.m. at the West Wendover Library, Pilot Peak Room. Council Member Reilly made the motion to adjourn. The motion was seconded by Council Member Gunter and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer